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Meeting Minutes

Van Lang Admissions

# Revision Table

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| --- | --- | --- | --- |
| **Author** | **Date** | **Reason for changes** | **Version** |
| Khoi Nguyen | 06/01/2017 | Initial Document | 1.0 |

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| **Writer:** | Nguyễn Xuân Thái Hiền | **Location:** | Floor 9, Etown 2 | | |
| **Date:** | 06/01/2017 | **Start:** | 18h | **Finish:** | 22h |

# Purpose

Discuss about Capstone Project

Review requirement, schedule, technical

# participant in meeting

Mentor Vũ Thế Nam

Team Capston:

* Nguyễn Thái Hiền
* Nguyễn Hoàng Anh Tài
* Đoàn Anh Minh
* Trần Xuân Hải
* Nguyễn Xuân Thái Hiền

# Content of meeting

## Manage Account

When adding a category can add people to it?

How can we distinguish Education staff or Admission staff

View the list of accounts, what information is needed?

Suggestion: email, name, last login, status

Account information required: full name, email, pass

Each individual an account or 1 account for 1 room?

## Manage News

How many kind of news?

How the flow of edit news?

Push news like? Push news on each category or push on the home page?

Where are news when deactive its?

## Manage examination

Missing functions greate exams: information, who registered, how to register ?

## Manage Q&A

How to send questions?

## Manage banner

Có How many types of banners, how to manage?

## Manage language

Change all language or just change category?

# To do task

* The document must up on the repository
* Reassessment of the requirement (Who? What? How?)
* Draw Business Work Flow of Manage News
* Summarize the documents related to the requirement
* Change the directory in the repository

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